

# **SHARBLEDOWN AND ROUGH COMMON PARISH COUNCIL**

Minutes of Parish Council meeting held at St Michael's Church Hall Harbledown.

On Monday 24th February 2020.

Meeting commenced at 7.30 p.m.

**Present Parish Councillors: E Richardson, S Docherty, J Edis, J Larkinson, R Perham, P Entwistle, David Salvatori, Tania Salvatori and D Frost Clerk.**

**City and County Councillors and members of public present.  
Canterbury City Councillors Alex Ricketts and Dan Smith. There were 7 members of the public present.**

**The Clerk informed the meeting that Robert Beattie had resigned as Chairman and Councillor with immediate effect and called upon Councillor Perham and Councillor Docherty to convene the meeting. Councillor Richardson said she was prepared to act as Chairman and her appointment was unanimously approved.**

**The Chairman said that Janet Larkinson was prepared to be co-opted as a Councillor and to act as Vice Chairman, for the time being. There was a vote and the committee approved both propositions unanimously. Councillor Perham gave his thanks to Bob Beattie for his work on highways and as Chairman of the Parish Council.**

## **119/19 Confirmation of Summons**

All Councillors had received their summons to attend this meeting and the public notices had been served correctly.

## **120/19 Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda**

There were no alterations to the Register of Councillors' Interests.

## **Apologies for Absence.**

**121/19** Councillor Christine Hughes ( Prior engagement).

## **122/19 Approval of Minutes**

It was proposed by Councillor Edis and seconded by Councillor David Salvatori that the Minutes of the meeting held on 13th January 2020 be signed as correct.

## **123/19 Matters Arising.**

There were no matters arising.

**At this point the Chairman asked whether any resident of the Parish wished to address the Council or ask any question about any agenda item.**

## 124/19 Planning Applications

### Applications received since 13<sup>th</sup> January 2020.

#### **CA/20/00092. 121 Rough Common Road, Rough Common.**

Proposed single-storey dwelling together with gable and front and no.12 roof lights, for accommodation in the roof space following demolition of existing single-storey dwelling, garage and sheds.

**It was resolved by the committee that no objection be raised to this application.**

#### **CA/20/00393. 100 Rough Common Road, Rough Common.**

Proposed two-storey rear extension.

Councillor Edis reported that she was unable to contact the owner of the property. It is believed that the property is currently used as an airbnb. Councillors Edis and Larkinson will arrange to view the site from a neighbour's garden and will report back to the planning group.

#### **Outline Planning Application for land at the rear of 51 Rough Common Road.**

Canterbury City Councillor Alex Ricketts reported that a decision on the application would be made on the 28<sup>th</sup> February 2020.

#### **Decisions Granted.**

There were not any notifications of decisions received.

## 125/19 Committee Reports

### **Finance**

#### **Rough Common Village Sign.**

Councillor Perham reported that the costs of installation for the village sign are £510 for the ground works and £207 for sand stone slabs around the bottom of the sign. It was agreed that both quotes be accepted.

#### **Bus Shelter Rough Common Road.**

Councillor Perham said that now ground works have been undertaken for the bus shelter the next step will be moving the bus stop to its new location adjacent to the bus shelter. Councillor Richardson said that she would speak to Mr Beattie who has said that he will deal with this until its completion.

A quotation has been received from Blean Tree care for the remedial work on trees and hedges at Dukes Meadow. The quotation amounts to £1,790

and it was unanimously agreed to accept this quotation.

### **War Memorial.**

Councillor Perham reported that the invoices for work on the War Memorial had been paid.

With regard to planting at the site arrangements will be made for 2 sprays in the summer to control ground elder. Once this done then planting can be carried out. It is understood that certificates are needed before spraying can begin.

The Clerk reported that he will be attending a meeting with Canterbury City Council on the 27<sup>th</sup> February to discuss the future of the Concurrent Funding Function and the implications on the 2020-2021 Precept rate which is obtained from the Parishioners.

## **Open Spaces and Allotments**

### **Open Spaces**

#### **Neals Place Meadow.**

There has been a contact from a resident in Glen Iris Avenue asking if we could discuss the merits of planting a Community Orchard on the Meadow. Councillor Docherty that he had reviewed our lease and our management plan for the Meadow and can find nothing that precludes us from doing so. We are 6 years into our lease of 15 years (Nov 2029) and would obviously seek to have permission from our landlord (CCC). With the current high profile for tree planting, I suspect there a number of sources for grants. If we agree to consider this, Councillor Docherty said that he would investigate with the council. There was a discussion and it was felt that the parish already has a Community Orchard, and the time constraints on the lease the Parish Council should not consider this suggestion. Councillor Docherty said that he would reply to the resident with our decision.

#### **Rough Common.**

Councillor Tania Salvatori emailed the committee members about smartening up Rough Common. Councillor Docherty suggested that a FOSAT open spaces meeting be held where we can pull these ideas and suggestions together which could then be investigated and costed before being presented back to the Parish Council.

There has also been a contact from a resident complaining about the state of overgrown hedges, accumulation of leaves and weeds on paths and verges outside properties and asking what we can do about it.

#### **Palmars Cross Hill.**

Last year we asked Highways not to cut the grass on the western side of the junction with the A2050 but allow it to grow with wild flowers that was agreed to, but then forgotten. Councillor Docherty said that a resident in Rough Common has reminded him of this so he will contact Highways or their agents again.

### **Allotments.**

Councillor Docherty reported that he been asked by an allotment holder whether we could review the rules regarding access for dogs. Our tenancy agreements state that “no dog” shall be brought into or kept in the area of the allotments by the tenant or by anyone acting with his authority or approval”.

City Council agreements state the above but also add “unless the dog is held on a leash and kept under control” and any excrement is immediately removed”.

Plot holders are then offered a licence to bring dogs onto the allotment, which can be rescinded if issues arise.

This was discussed and it unanimously agreed that the rules will be changed and that a permit system will be introduced.

### **Cheyney Field Allotment.**

Councillor Perham reported that he had visited the allotment and felt that a number of the allotments were in a disgraceful state. Councillor Perham said that action must be taken to bring the plots in question into a good state.

Councillor Richardson and Councillor Docherty will arrange to talk to Mr Ken Dyer about this.

Councillor Perham reported that the broken gate will be repaired next week.

## **126/19 Reports of Councillors with Portfolios**

### **Footpaths:**

Councillor Tania Salvatori reported that she had received a letter from a Rough Common resident about problems in Rough Common including grass verges. Blean Tree Care have been  
Councillor Docherty suggested a meeting of FOSAT to discuss the points raised.

### **Tree Matters:**

Councillor Entwistle reported that quotations have been gathered to deal with trees overhanging footpath behind 39 and 40 Westgate Court

Avenue. Blean Tree Care have been authorised to proceed.

Councillor Entwistle reported a fallen tree from Cheyney Field over the fence at Camelot, Plough Lane, Upper Harbledown. Blean Tree Care have been authorised to proceed to deal with this.

The Kent ANOB has tree packs available to the Parish Council for £101.25. An incentive with the Woodland Trust in particular to replace ash trees. There are four different sapling mixes available to order, depending on the soil type where you are planning to plant.

Councillor Entwistle reported that she has discussed with Councillor Richardson and Councillor Docherty what trees would be suitable to border No Mans Orchard and replace the recently cut down border of trees.

Councillor Entwistle reported that Bigbury Livery Yard would be pleased to receive trees in order to replenish their trees, and Emma and Mark Richardson of Willowbrook Farm would also be able to plant some trees to form a copse.

### **Highways:**

Councillor Richardson suggested that the Highways portfolio be split between 'The Harbledowns' and Rough Common. Bob Beattie has said that he will continue with 'Speedwatch' and report to the Parish Council. Bob Beattie has also said that he will continue dealing with unfinished projects until their completion.

Councillor Hughes has said that she will be responsible for 'The Harbledowns' Highways portfolio and Councillor David Salvatori has agreed to take the Rough Common portfolio.

The Clerk reported that he had contacted Kent County Councillor Robert Thomas regarding:

The lack of street lighting on London Road, Upper Harbledown, adjacent to Limes Place.

Lowering the speed limit into the Limes Place end of the village to 30 mph.

The need for a road sign for Limes Place.

The moving of the road sign to Faversham, Boughton and Chartham Hatch down towards the slip road, because of confusion to road users.

A no right turn sign onto the A2050 bypass from Roman Road, Upper Harbledown and a no left turn sign from the bypass at the same junction, need to be added. Councillor Beattie had sent a HIP to KCC on the 31<sup>st</sup> July. No response has been received.

The Clerk has arranged to meet with Councillor Thomas on the morning

of Friday 6<sup>th</sup> March 2020 at 7 Limes Place, Upper Harbledown.

### **Parking in Oaks Park.**

Residents of Rough Common Road raised the question of the proposal to have yellow lines in Oaks Park.

Mr Luke Fassum addressed the meeting about problems that yellow lines in Oaks Park would cause in Rough Common Road.

Mr Colin Chaston a resident of Oaks Park felt that a solution must be found that is acceptable to the residents of Oaks Park and residents of Rough Common Road. Mr Chaston suggested that yellow lines are required at T Junctions and Bends on Oaks Park to stop dangerous parking, and that one hour windows for parking in the mornings and afternoons should be considered to stop all day parking.

Mr Jeremy Baker said that the consultancy ended last week and that the City Council will discuss this matter on the 24<sup>th</sup> March. Mr Baker suggested that the Ward Councillors take note of the number of objections and give this information to the City Council meeting.

### **Communication and Media**

Councillor Richardson said that she is prepared to put a newsletter together for circulation around the Parish.

The Clerk reported that a Website that meets the WCAG2. 1AA is being researched and will be in place before the September 2020 deadline.

### **127/19 Report of Councillor Representatives.**

#### **No Mans Orchard.**

Councillor Larkinson reported that the line of poplars in the orchard have been cut down. A new hedge needs planting where the line of poplars stood.

The Orchard Committee is looking for an experienced pruner to prune the apple trees.

Brambles growing along the ground are causing a problem.

Councillor Perham said that a review of the Orchards finances need to be undertaken in order that it can be ascertained the amount required from both Chartham Parish Council and Harbledown and Rough Common Parish Council, on a matching funding basis.

Councillor Perham said that the funding of the Orchard would lead to higher increases in the 2020-2021 Precept.

#### **Police Liaison:**

**There was no report.**

**Rough Common Village Hall:**

Councillor David Salvatori reported that the lead flashing on the roof of the hall has been damaged and some stolen. Fortunately the roof is still watertight.

Councillor Richardson asked if the Rough Common Village Hall Committee could arrange village clean-ups in Rough Common, as occurs in Upper Harbledown, in particular.

**KALC:**

There was no report.

**128/19 Update status on other items:**

Canterbury City Councillor Alex Ricketts reported that it is likely that Canterbury City Council will approve a “Green Bin” collection charge of around £45 per annum.

The Clerk confirmed that he will follow up his 31<sup>st</sup> January 2020, asking Councillors if they would be able to attend the Canterbury Local Plan Workshops and to contact Canterbury City Council with dates that they would be available.

**129/19 Correspondence:**

A digest was circulated for this meeting.

**130/19 Finance and Accounts for Payment:** It was resolved to accept the accounts, proposed by Councillor Perham and seconded by Councillor Docherty. **The total of balances held at bank amounted to £101,509.75.**

**131/19 Future Issues.**

Bus shelter in Rough Common Road

Emergency Plan.

Tennis Court at Old Wyevale Garden Centre.

Newsletter.

Canterbury District Local Plan.

Park and Ride.

**Recruitment of councillors for:**

Communications

Assistant to Parish Clerk

**The next Parish Council meeting will take place on 30th March 2020 at Rough Common Village Hall commencing 7.30 pm.**

The meeting closed at 9.20 p.m.

## Harbledown and Rough Common Parish Council

### Schedule of Authorised Payments 24th February 2020.

|                |                            |      |         |
|----------------|----------------------------|------|---------|
| Hugh Williams  | Dukes Meadow               | 455  | 240.00  |
|                |                            |      | <hr/>   |
|                |                            |      | 240.00  |
|                |                            |      | —       |
|                |                            | BACS |         |
| D Frost        | Salary & expenses Jan 2020 |      | 594.80  |
| HMRC           | PAYE/NI JAN 2020           |      | 181.42  |
| No Mans        |                            |      |         |
| Orchard        | Felling poplars 50%        |      | 1650.00 |
| St Michael PCC | Annual Rent St Mary's      |      | 250.00  |
| Kent SB        | Bus Shelter RC Road. 50%   |      | 2360.00 |
| D Frost        | Salary & expenses Feb 2020 |      | 625.66  |
| HMRC           | PAYE/NI Feb 2020           |      | 181.42  |
|                | Website Maintenance        |      |         |
| Webmonkery     | 39994                      |      | 72.00   |
|                |                            |      | <hr/>   |
|                |                            |      | —       |
|                | Total Payments             |      | 6155.30 |
|                |                            |      | <hr/>   |
|                |                            |      | —       |