

HARBLEDOWN AND ROUGH COMMON PARISH COUNCIL

Minutes of Parish Council meeting held at Rough Common Village Hall,.

On Monday 25th November 2019.

Meeting commenced at 7.30 p.m.

Present Parish Councillors: R Beattie, S Docherty, J Edis, R Perham, E Richardson, David Salvatori, Tania Salvatori and D Frost Clerk.

**City and County Councillors and members of public present.
Canterbury City Councillor/ Kent County Councillor Robert Thomas.
There were 6 members of the public present.**

93/19 Confirmation of Summons

All Councillors had received their summons to attend this meeting and the public notices had been served correctly.

94/19 Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda

There were no alterations to the Register of Councillors' Interests.

Apologies for Absence.

95/19 There were no apologies for absence.

96/19 Approval of Minutes

It was proposed by Councillor Edis and seconded by Councillor Docherty that the Minutes of the meeting held on 28th October 2019 be signed as correct.

97/19 Matters Arising.

There were no matters arising.

At this point the Chairman asked whether any resident of the Parish wished to address the Council or ask any question about any agenda item.

98/19 Planning Applications

Applications received since 28th October 2019.

CA/19/01787/FUL. 1 Churchwood Cottages, Rough Common.

Proposed first floor extension. Single-storey side extension, cladding to dwelling, timber decking to rear and hardstanding to front.

CA/19/01890/FUL. Whits End Mill Lane Harbledown.

Proposed two-storey front and, side extension, alterations to fenestration, detached garage and store along with use of existing garage as ancillary store and studio space following demolition of two-storey side extension.

CA/19/02054/FUL. Hall Place Enterprise Centre, Harbledown Bypass Harbledown..

Proposed insertion of vertical window to both sides and front, mesh cladding and modular curtain walling together with soleil canopy to front.

It was resolved by the committee that no objection be raised to these applications

Outline Planning Application for land at the rear of 51 Rough Common Road.

Two letters have been written and hand delivered to the Planning Officer at Canterbury City Council raising our concerns at the proposal.

The Clerk and Councillor Beattie are meeting with Quinn Estates at their offices on Wednesday 27th November to discuss our concerns.

The meeting was addressed by three residents of Rough Common Road and Mr Jeremy Baker. There was additional concerns raised by the residents:

The siting of the affordable housing.

The fact that the proposed development would be a private road and therefore more than likely would not be adopted by Kent County Council, and because of this a Management Company would need to be appointed initially by the developers. How would this be financed?

Public access to the 'private areas which would preclude public parking and access to the meadows and stream.

Foul Drainage

Adequate back up provision is made in the pump facility should there be an overflow of the foul water system and /or breakdown or power failure to the pump station. This should be the responsibility of the developer to adequately provide finance for this back up provision. A resident who lives adjacent to the proposed site said that he suffers from problems emanating from the current foul water system and this proposed development would exacerbate the situation.

A resident from Highfield Close said that she did not receive notification of the proposed development and it appears that the developers did not mail drop in Highfield Close.

The resident said that the outline proposal site encroaches on her land at Highfield Close, raising the possibility of a boundary dispute. The advise to the resident is that she should seek independent legal advise.

Park and Ride.

The Parish Council submitted a letter to Mr Carmichael, Chief Executive of Canterbury City Council, expressing our shock and dismay to having read in a report dated 9th October 2019, to the Policy and resources committee and a further report to the Council dated 17th October 2019 that 'Option 7' for Wincheap Park and Ride expansion is apparently at Faulkners Lane Harbledown. We have made a note that this is a greenfield site.

The Clerk reported that a reply has not yet been received from Mr Carmichael. Mr Jeremy Baker suggested that the three parliamentary candidates for the Canterbury seat should be contacted. Councillor Beattie suggested that a meeting be held with the City Councillors to enlist their support to stop the proposal for the fourth Park and Ride at Faulkners Lane, in its tracks whilst it is in the alternative proposal stage. Councillor Beattie said that the meeting could be held at his house in Rough Common Road.

The meeting agreed with Councillors Beattie's proposal and the Clerk would contact the City Councillors.

99/19 Committee Reports

Finance

Councillor Perham reported that Haywood Landscapes quotation of £12,306.25 plus VAT for work in restoring the War Memorial in Harbledown has been accepted. A deposit of £1,476.75 will be paid this week. Councillor Perham recommended that an optional spray-step renewal and widening should also be undertaken at an additional cost of £891.72 plus VAT. The proposal was accepted unanimously. Councillor Perham reported that he hopes that the work will be started next week. The Clerk raised the question of the Parish Council obtaining a Debit Card for use when purchasing services on-line. This was unanimously agreed.

Open Spaces and Allotments

Open Spaces

Councillor Docherty gave his report.

Pine Meadow

The wet/pour surface around the play equipment needs a clean up as there is a surfeit of grass cuttings and moss.

Neal's Place Meadow.

The hole in the ground created by UK Power Networks whilst repairing equipment on the boundary next to Glen Iris Close has been filled and the surrounding area tidied up. Part of the hedge had to be removed but Councillor Docherty said that he has a few young trees that will be planted in the gap. Despite all the recent rain it is surprising that the land drains haven't started to run yet.

The gate into the meadow from Meadow Close has become difficult to open/close- Councillor Docherty will attempt to repair.

Allotments:

Councillor Docherty reported that a couple of plot holders at Hillside Allotment are relinquishing and/or swapping their holdings, which will two plots for rent.

100/19 Reports of Councillors with Portfolios

Footpaths:

There was no report.

Tree Matters:

Beatrice Shire attending the meeting as a member of the public addressed the meeting and said that she has seen Penny Entwistle with a view to Penny becoming a Parish Councillor and Tree Warden, and that she would be happy to speak to her if problems should arise in the future..

Highways:

Councillor Beattie reported:

The Rough Common Village Sign should be installed by Christmas 2019. The Bus Shelter opposite 155 Rough Common Road has been ordered and the deposit paid. The groundwork's design and costs for the shelter have been agreed and KCC has been asked to schedule the works.

A complaint has been received about parking in Faulkners Land near the Vernon Holme school. This is an on-going problem, which seems to occur whenever the school holds an event.

Speedwatch.

Councillor Beattie reported that two new volunteers for the speedwatch team, Amanda and Mick Greenaway, have been recruited.

There was three speedwatch visits in November. National speed awareness week took place between the 18th and 24th November, data is available.

The Speed Indicating sign has been in Upper Harbledown for 9 weeks and is now in Rough Common Road, data is available.

Communication and Media

There was no report.

101/19 Reports of Councillor representatives**No Mans Orchard.**

Councillor Docherty reported that the poplar trees at the orchard have been removed. The cost will be equally shared with Chartham Parish Council. A stock fence will be put in place.

Police Liaison:

There was no report.

Rough Common Village Hall:

There was no report.

KALC:

Councillor Beattie reported that he had attended KALC meetings and also the Rural Forum. The biggest issue facing the Parish Councils is training for Councillors, Clerks and also Tree Wardens in the light of new legislation coming into force on the 1st April 2020.

102/19 Update status on other items:

Councillor Perham had four issues that he raised.

War Memorial site in Harbledown. He reported that tributes were affixed to the railings around the memorial following the Remembrance Day service and that provision should be made for this following the impending restoration of the Memorial.

Councillor Perham gave formal thanks to Mr Colin Chaston, for his work as Neighbourhood Watch Coordinator. It is understood that Colin purchased a wild life camera with the monetary gift from the Parish Council, and the camera has already been put to good use.

Councillor Perham reported that Janet Larkinson has fallen and broken her ankle and is in hospital. Councillor Perham suggested that a floral tribute be given to Janet for the sterling work that she has performed for the Parish Council and the residents of the parish. This was unanimously agreed.

Councillor Perham reported that the Priest of St Michael's Harbledown has spoken to him about the Parish Council using St Gabriel's as a parish office, once the diocese discontinues to use it. It was the initial view of the Councillors that the building would not be suitable for this purpose.

103/19 Correspondence:

A digest was not circulated for this meeting.

104/19 Finance and Accounts for Payment: It was resolved to accept the accounts, proposed by Councillor Edis and seconded by Councillor David Salvatori. **The total of balances held at bank amounted to £118,955.82.**

105/19 Future Issues.

Bus shelter in Rough Common Road
Emergency Plan.

Tennis Court at Old Wyevale Garden Centre.

Recruitment of councillors for:

Communications

Assistant for Highways

Recruitment of volunteer Tree Warden

Recruitment of volunteer Historian

The next Parish Council meeting will take place on 13th January 2019 at St Mary's Hall, Upper Harbledown commencing 7.30 pm.

The meeting closed at 8.55 p.m.

Harbledown and Rough Common Parish Council

Schedule of Authorised Payments 25th November 2019.

PAYMENTS		Cheque	
The Poppy Appeal	Wreath for War Memorial	452	17.00
	Leaving		
Mr C Chaston	gift	453	60.00
Kent C C	Application to close footpath	454	515.00
			<hr/>
			592.00
		BACS	
D Frost	Salary & expenses Nov 2019		630.53
HMRC	PAYE/NI November 2019		181.42
Webmonkey	Website maint Inv 39073		72.00
LCS	Ground Maintenance 3rd 2019		3855.60
D Frost	Smartwheelie bin stickers		89.00
Kent Sectional Bdgs	Initial deposit bus shelter RC		500.00
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	Total Payments		5920.55
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	Significant Receipts		
Hillside	Allotment receipts 2020		222.60
HMRC	VAT Sept 2019		2,053.16
CCC	Section 106 monies Pine Meadow		8,484.30
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			10760.06
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