

HARBLEDOWN AND ROUGH COMMON PARISH COUNCIL

Minutes of Parish Council meeting held at St Mary's Hall, Upper Harbledown.

On Monday 16th September 2019.

Meeting commenced at 7.30 p.m.

Present Parish Councillors: R Beattie, S Docherty, J Edis, R Perham, E Richardson and D Frost Clerk.

**City and County Councillors and members of public present.
Canterbury City Councillors. No City Councillors present. There were 2 members of the public present.**

67/19 Confirmation of Summons

All Councillors had received their summons to attend this meeting and the public notices had been served correctly.

68/19 Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda

There were no alterations to the Register of Councillors' Interests.

Apologies for Absence.

69/19 Councillors David Salvatori and Tania Salvatori (Holiday).

70/19 Approval of Minutes

It was proposed by Councillor Docherty and seconded by Councillor Richardson that the Minutes of the meeting held on 29th July 2019 be signed as correct.

71/19 Matters Arising.

There were no matters arising.

At this point the Chairman asked whether any resident of the Parish wished to address the Council or ask any question about any agenda item.

72/19 Planning Applications received since 29th July 2019.

CA/19/01449/FUL. 3 Highfield Close, Rough Common.

Proposed first-floor extension and roof extension to create additional accommodation in the roofspace.

CA/19/01453/FUL. 4 Highfield Close, Rough Common.

Proposed roof extension to allow use of roof space as living accommodation.

CA/19/01545/FUL. The Green, Rough Common Road, Rough Common.

Proposed erection of village sign

CA/19/01475/VAR. Bluebells, London Road, Harbledown.

Variation of condition (2) of planning permission CA/17/00706/FUL.

CA/19/01787/FUL. 1 Churchward Cottages, Rough Common Road, Rough Common.

Proposed first floor and single-storey side extensions.

It was resolved by the committee that no objection be raised to these applications.

Application carried forward to the 28th October 2019 meeting.

CA/19/01752/FUL. Land at rear of 77 Rough Common Road, Rough Common.

Proposed single-storey detached dwelling together with single-storey detached garage.

The planning group will look at this application and report to the Councillors of their views.

Decisions. Granted.

CA/19/01204/FUL. 28 Churchwood Close, Rough Common

Proposed porch to front, two-storey rear extension following demolition of existing garage.

CA/19/01414/FUL. 143 Rough Common Road, Rough Common.

Proposed single-storey extension to front elevation.

73/19 Committee Reports

Finance

Councillor Perham reported that he had received two quotations for the renovation work to be carried out on the War Memorial in Harbledown.

Councillor Perham recommended that the quotation received from Haywood Landscapes be accepted. A vote was taken and this recommendation was unanimously approved. Councillor Perham said that he would arrange to meet Haywood Landscapes on site in October.

Councillor Perham said that the footpath near the War Memorial would need to be closed during the renovation work and that planning permission from Canterbury City Council would be needed.

Councillor Perham questioned the decision to repair the play equipment at Pine Meadow, Upper Harbledown. Councillor Richardson pointed out that permission had been given at the meeting held on the 29th July to go ahead

with the repairs and the Clerk said that he had emailed Rebecca Booth regarding the Section 106 monies that would cover the cost of the repairs.

Open Spaces and Allotments

Open Spaces

Councillor Docherty reported that permanent signs have been erected on some of the open spaces indicating that High Court injunctions are in place should anybody set up camp on the sites.

Councillor Docherty reported that he had removed graffiti from a few of the benches in Neal's Place Meadow and Jubilee Field.

Councillor Docherty also reported that responses from our contractor Landscape Services have been slow for quite a while but they have now have a new business manager who will help to speed things up.

Allotments:

Councillor Docherty reported that Plot 20 had Hillside Allotments has been causing concern as it hasn't been tended very well this year. The plot has now been handed back and Councillor Docherty will check with Mr Tom Witney whether he has anyone on a waiting list.

Councillor Docherty proposed that for new allotment holders we charge a deposit of 50% of the annual charge. Councillor Perham pointed out that the unused portion of the annual rent charged is retained if the plots are handed back before the end of the financial year. Councillor Perham also said that the Finance Committee would keep the basic rental amount currently set at £35 for a full plot, under review.

74/19 Reports of Councillors with Portfolios

Footpaths:

Councillor Tania Salvatori submitted a report in which she said that due to the dry hot summer the footpaths in the main have not been too overgrown and that she had managed to resolve a couple of problems. The problem however of finding someone to carry out any work that is too much for her to deal with has not been resolved. Although I thought that I had sorted it by acquiring the services of a contractor to carry out the work. It transpired that the contractor did not have public liability insurance. The only alternative that has been found is a company with public liability insurance who are interested in the work but only on a job rate. They are fully equipped with a trailer to clear up after working and the work they have done for private residents has been inspected and found to be excellent.

The committee discussed this and the Clerk suggested that Councillor Docherty speak to landscape Services with a view to obtaining a quotation

as well.

Tree Matters:

There was no report.

Highways:

Councillor Beattie reported that he would be attending a Transport Conference organised by KALC, on the 26th October 2019.

Data has been acquired from the speed indicator sign. Mostly the sign is located in Rough Common Road, but the location in Upper Harbledown is also used. Councillor Beattie said that he would investigate additional locations in Harbledown and Upper Harbledown.

Speedwatch surveys have been carried out and they have detected 24 speeding drivers in August, which is about 3% of the total vehicles. (Total for 2019 was 116, average for 2019 is 3.9%, 2018 472 drivers, average 9.8%)

As September nears its end, Councillor Beattie will be addressing the issue of hedges and trees overgrowing the pavements and roadsides and reminding residents of their obligations to keep growth under control.

Councillor Beattie has received the ground plan drawings for the proposed bus shelter in Rough Common Road and discussed them with Kent Sectional Buildings.

Councillor Beattie reported that he had received the drawings for the village sign on The Green, Rough Common, and forwarded them to Canterbury City Council Planning Department.

Councillor Richardson reported that the pavement between Vernon Holme School and Harbledown is overgrown with vegetation. Councillor Beattie said that he would speak to Mr Finn, the owner of the land about this.

Communication and Media

There was no report.

75/19 Reports of Councillor representatives

No Mans Orchard.

There was no report.

Police Liaison:

There was no report.

Rough Common Village Hall:

There was no report.

KALC:

There was no report.

76/19 Update status on other items:

Tennis Court at Limes Place, Upper Harbledown.

Mr Nick Parker of the Upper Harbledown Association addressed the meeting and reported that the fence has now been erected around the perimeter of the tennis court and that the drain covers are being changed for covers suitable to a tennis court playing area.

Discussions are still taking place with Persimmon Homes over the lease.

Persimmon are attempting to go back on the original agreement that they would maintain the fence and playing surface for the 20 year duration of the lease and have expressed their view that the Parish Council should be responsible for the maintenance.

The Clerk speaking on behalf of the Parish Council said that the Parish Council would not be prepared to sign the lease unless Persimmon Homes honoured their original commitment to maintain the tennis court as originally agreed.

Rough Common Village Hall.

Councillor Beattie said that the matter of the speedwatch team, being accosted by two staff from the pre-school has still not been adequately addressed. A definitive answer is required as to the agreement in place between the Village hall and the school concerning the Parish Council's use of the car park. The Clerk will ask Councillor David Salvatori to provide a report.

Councillor Perham feels that the Parish Council is in danger of folding because of lack of people coming forward to act as Parish Councillors. Councillor Perham said that a specific poster should be printed and distributed to residents of the Parish asking for people to apply to be considered for election to the Parish Councillors. Councillor Perham said that advertisements should be placed in the Harbledown Parish Magazine Website and other online media.

77/19 Correspondence:

The digest had been circulated and was available for Councillors to read.

78/19 Finance and Accounts for Payment: It was resolved to accept the accounts, proposed by Councillor Edis and seconded by Councillor Richardson. **The total of balances held at bank amounted to £120,084.**

79/19 Future Issues.

Bus shelter in Rough Common Road

Emergency Plan.

Rough Common Playing Field

Dog waste bins.

Tennis Court at Old Wyevale Garden Centre.

Recruitment of councillors for:

Communications

Assistant for Highways

Recruitment of volunteer Tree Warden

Recruitment of volunteer Historian

The next Parish Council meeting will take place on 28th October 2019 at St Michael's Church Hall, Harbledown commencing 7.30 pm.

The meeting closed at 8.50 p.m.

Harbledown and Rough Common Parish Council

Schedule of Authorised Payments 16th September 2019.

PAYMENTS		Cheque SO	
			0.00
		BACS	
D Frost	Salary & expenses Aug 2019		611.69
HMRC	PAYE/NI Aug 2019		181.42
Webmonkey	Website maint Inv 37336		72.00
Dean & Chapter	Archives to 31st March 2020		60.00
PKF Littlejohn	External Audit 2019. 20190075		360.00
LCS	2nd quarter 2019 Land Maint Pine Meadow eqpt inspection		1907.58
Playdale			126.00
Playdale	Deposit Pine Meadows		7455.94
D Frost	Site plan for sign on the Green		22.80
D Frost	Salary & expenses Sept 2019		595.00
HMRC	PAYE/NI Sept 2019		181.22
Webmonkey	Website maint Inv 37785		72.00
	Total Payments		11645.65