

**HARBLEDOWN AND ROUGH COMMON PARISH COUNCIL**  
Minutes of Parish Council meeting held at St Michael's Church Hall, Harbledown.  
On Monday 24th June 2019.

Meeting commenced at 7.30 p.m.

**Present Parish Councillors: R Beattie, S Docherty, R Perham, E Richardson, D Salvatori, T Salvatori, D Frost Clerk.**

**City and County Councillors and members of public present.  
Canterbury City Councillors Barbara Flack, Alex Ricketts, Matthew Jones-Roberts. There were 17 members of the public present.**

**41/19 Confirmation of Summons**

All Councillors had received their summons to attend this meeting and the public notices had been served correctly.

**42/19 Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda**

There were no alterations to the Register of Councillors' Interests.

**Apologies for Absence.**

**43/19** Councillor Edis.

**44/19 Approval of Minutes**

It was proposed by Councillor Docherty and seconded by Councillor David Salvatori that the Minutes of the meeting held on 20th May 2019 be signed as correct.

**45/19 Matters Arising.**

There were no matters arising.

**At this point the Chairman asked whether any resident of the Parish wished to address the Council or ask any question about any agenda item.**

**46/19 Planning applications.**

**CA/19/01121/FUL. 33 Highfield Road, Rough Common.**

Proposed extension to access.

**It was resolved by the committee that no objection be raised to this application.**

**CA/19/01123/FUL. Old Coach and Horses, Church Hill, Harbledown**

Proposed 3 terraced two-storey dwellings with accommodation in the roof-space together with accommodation in the roof space, together with two-storey side and rear extension and roof alterations to existing public house.

There was a long discussion with members of the public expressing their views on the application. The problem highlighted was parking, disabled access and the problems caused for emergency vehicles. The question of speeding through the village was also raised together with the possible nuisance of construction vehicles visiting the site. **It was decided that Councillor Edis should be asked to look closely at the application and report to a special meeting of the planning group before a decision is made.**

**The Chairman advised the members of the public who have concerns over the proposed development to register their views on the Canterbury City Council planning website, as possible, as comments must arrive on or before 5<sup>th</sup> July 2019.**

**CA/19/01160/FUL. 61 Rough Common Road, Rough Common**  
Proposed ground and first-floor extensions to rear.

**CA/19/01204/FUL. 28 Churchwood Close, Rough Common.**  
Proposed two-storey side extension and single-storey rear extension following demolition of existing garage and conservatory.

**The planning group will carry out visits to the properties before a decision is made.**

**Decisions. Granted.**

**CA/19/00752/FUL. 3 The Green, Plough Lane, Upper Harbledown**  
Proposed single-storey side extension.

**CA/19/00785/FUL. 5 Glemsford Cottages, London Road, Upper Harbledown.**  
Proposed Single-storey rear extension.

**CA/19/00786/FUL. 6 Glemsford Cottages, London Road, Upper Harbledown**  
Proposed single-storey rear extension.

**CA/19/00833/FUL. 159 Rough Common Road, Rough Common.**  
Proposed single-storey rear extension and decking area.

## **47/19 Committee Reports**

### **Finance**

There was no report.

### **Open Spaces and Allotments**

#### **Open Spaces**

Councillor Docherty gave his report:

Grass is growing rapidly in these conditions and that he will chase Landscape Services regarding Cheyney, Jubilee and Pine Meadow. Councillor Docherty is expecting to meet the Landscape Services manager on the 25<sup>th</sup> June to discuss a few other matters and obtain quotations for work to be done.

There have been comments from a resident regarding Neal's Place Meadow and the length of the grass, lack of wild flowers and whether we could get it cut for hay or silage. Councillor Docherty has spoken to a local farmer who is interested and going to take a look this week.

The bushes at the entrance to Neal's Place Meadow from Meadow Road are getting overgrown, so they will be trimmed, but they will need some more serious work later this year.

UK Power Networks have had access to Dukes Meadow to trim trees and clear undergrowth beneath cables leading down to Hall Place, pleased to say no repeat of the previous problems.

Councillor Docherty reported that a resident in Rough Common has offered an 8-foot bench and that he will have a look at it and see where we could site it.

Councillor Docherty said that we need to action repairs or replacement to the play equipment at Pine Meadow, and he would like to present at the next meeting options available to us with cost implications.

A member of the public at the meeting also asked about encouraging wild flowers in Neal's Place Meadow and if a grass footpath could be cut through the meadow. Councillor Docherty said that he would look into this.

**Allotments:**

Councillor Docherty reported that the issue with plot 4 at Hillside Allotments appears to have been resolved. With someone taking it over last week. The water leak still needs to be rectified.

A question was asked of me about the availability of a strimmer where plots get overgrown and for use around the perimeter. Councillor Docherty said that he thought that the Parish Council has one for footpaths, which could potentially be used if there was no objection.

**48/19 Reports of Councillors with Portfolios****Footpaths:**

Councillor Tania Salvatori reported that the footpaths are mostly in good condition.

**Tree Matters:**

There was no report.

**Highways:**

Councillor Beattie reported that:

Parking outside number 59a Rough Common Road is still a problem with vans parking on the grass verge.

This is dangerous as it restricts the view around the bend. Action is required by Kent County Council to install the two bollards owned by the Parish Council which are in KCC stores in Tonbridge that were left over from the development of the green in Rough Common. A couple of warning signs have been put in the grass verge by Councillor Beattie.

**Speedwatch** has been limited by the weather but we have managed to get out once this month.

Councillor Beattie reported that he had responded to a letter from a resident complaining about speeding in Upper Harbledown.

Councillor Beattie has requested a change in the speed limit outside Limes Place Upper Harbledown, to reduce it to 30 mph.

**Proposed bus shelter Rough Common Road.**

There has been no response from KCC about the proposed bus shelter opposite 159a Rough Common Road.

**Other Matters.**

Councillor Beattie has looked at the bench by the bus stop/layby opposite Lanfranc Gardens Harbledown, following a message from a resident. The bench is worn out with some bent struts and flaking paint.

KCC have completed the street lighting upgrade, replacing all their assets with LED lights and new poles.

The Canterbury City Council assets have not been done, as Canterbury City Council delegate all their repairs to KCC. It is surprising that these last few lights were missed.

Newsletter:

#### **49/19 Reports of Councillor representatives**

##### **No Mans Orchard.**

Councillor Docherty reported on the meeting held on the 10<sup>th</sup> June 2019. There had been on-going discussions regarding the overhanging trees from the wood and the poplar shelterbelt that border the northern perimeter of the orchard along the North Downs Way. The woodland trees have been trimmed back earlier this year, but the poplars are causing concern.

These trees have been pollarded in the past but a number are now rotten and becoming dangerous- a few have fallen over in the last couple of years.

The committee are investigating their complete removal but costs are likely to be considerable. The Kentish Stour Countryside Partnership has been and is looking for funding via grant streams, either in full, or match funded without much success so far.

The committee are in the process of obtaining quotations for the work to be carried out but may be forced to ask Chartham Parish Council and Harbledown and Rough Common Parish Council to consider help with funds.

The next meeting is in August when the position would hopefully be clearer.

##### **Police Liaison:**

There was no report.

**Rough Common Village Hall:**

Councillor David Salvatori attended the meeting held on the 19<sup>th</sup> May 2019 and will be Vice Chair of the committee.

The question of the cricket lease was raised and this is still to be resolved. The next meeting will take place on the 15<sup>th</sup> July 2019.

**KALC:**

Councillor Beattie spoke about training opportunities that KALC offers to councillors and he is attending sessions on the 1<sup>st</sup> and 18<sup>th</sup> July, along with Councillor Edis who will be attending the Introduction to Planning on the 1<sup>st</sup> July 2019.

**50/19 Update status on other items:**

The Rough Common Village Sign has been delivered and Landscape Services are being asked to quote for installing the sign on the green.

**The War Memorial , Harbledown.**

Councillor Perham will talk to Councillor Docherty about finding a contractor to renovate the memorial.

Canterbury City Councillor Barbara Flack addressed the meeting and gave a verbal list of consultations initiated by Kent County Council.

She also gave details of the Canterbury West Station improved cycle store, the Canterbury City Council crackdown on graffiti and the crackdown on unlicensed waste disposal and fly-tipping.

Councillor Flack reminded the committee of the Canterbury City Council Rural Forum and that the ‘Parish Charter ‘ is to be re-visited.

**51/19 Correspondence:**

The digest had been circulated and was available for Councillors to read.

**52/19 Finance and Accounts for Payment:** It was resolved to accept the accounts, proposed by Councillor Perham and seconded by Councillor David Salvatori. **The total of balances held at bank amounted to £132,530.21**

**53/19 Future Issues.**

Bus shelter in Rough Common Road

Emergency Plan.

Rough Common Playing Field

Dog waste bins.

Tennis Court at Old Wyevale Garden Centre.

**The next Parish Council meeting will take place on 29th July 2019 at Rough Common Village Hall commencing 7.30 pm.**

The meeting closed at 9.20 p.m.

## Harbledown and Rough Common Parish Council

### Schedule of Authorised Payments 24th June 2019.

PAYMENTS		Cheque		
SAGE	Subscription to 16 June 2020	SO	288.19	
KALC	Subscription to 31Mar 2020	450	708.84	
			<hr/>	997.03
		BACS		
D Frost	Salary & expenses June 2019			613.70
HMRC	PAYE/NI June 2019			181.22
Webmonkey	Website maint June 2019			72.00
Village Sign	Village Sign People sign RC			3750.00
LCS	Grounds maintenance Mar and Apr-19			1418.54
Shane Hatton	Refund Plot 4 Hillview			11.86
	Total Payments		<hr/>	7044.35
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Total Payr