

## **HARBLEDOWN AND ROUGH COMMON PARISH COUNCIL**

Minutes of Parish Council meeting held at Rough Common Village Hall, Rough Common.  
On Monday 14th January 2019.

Meeting commenced at 7.30 p.m.

**Present Councillors : A Blunt, A Cain, John Cotterill, Jacqui Cotterill, , R Beattie, J Edis S Docherty, J Larkinson, R Perham, T Richards, B Shire, Canterbury City Councillors Robert Thomas, Amy Baker, Clerk D Frost (and 3 members of the public present)**

### **106/18 Confirmation of Summons**

All Councillors had received their summons to attend this meeting and the public notices had been served correctly.

### **107/18 Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda**

There were no alterations to the Register of Councillors' Interests.

### **Apologies for Absence.**

### **108/18 Canterbury City Councillor Ben Fitter-Harding.**

### **109/18 Approval of Minutes**

It was proposed by Councillor Beattie and seconded by Councillor Blunt that the Minutes of the meeting held on 26th November 2018 be signed as correct.

### **110/18 Matters Arising.**

There were no matters arising.

**At this point the Chairman asked whether any resident of the Parish wished to address the Council or ask any question about any agenda item.**

A resident Mr Colin Chaston, addressed the meeting and said that he admires and appreciates the hard work of the Councillors and is grateful for the work done on behalf of the parishioners. The Chairman thanked him for his kind remarks.

### **111/18 Planning applications.**

#### **CA/18/02417/MIN. 12 Summer Hill, Harbledown.**

Non-material amendment to planning permission CA/16/00105/FUL. For erection of single-storey garden office

#### **CA/18/02420/FUL. 11 Summer Hill, Harbledown.**

Proposed use of garage as ancillary accommodation with roof-light and proposed shed to rear garden.

**CA/18/02421/FUL. 11 Summer Hill, Harbledown.**

Application for listed building consent for external/internal alterations to proposed ancillary accommodation including conservation roof-light, external door and timber-framed windows.

**It was resolved by the committee that no objection be raised to these applications.**

**Decisions. Granted.**

**CA/18/01983/VAR 121 Rough Common Road, Rough Common.**

Variation of condition 02 (drawings) of planning permission  
CA/17/02349/FUL

**CA/18/02258/FUL. The Burrow, Faulkners Lane, Harbledown.**

Proposed glass solar dome in rear garden.

**WITHDRAWN.**

**CA/18/02221/FUL. Mindora Heights, Mill Lane, Harbledown.**

Retrospective application for changes to south and west elevations and change of use of ground floor from garage/car port to home office.

**REFUSED**

**CA/18/02208/FUL. 1, Glemsford Cottages, London Road, Upper Harbledown**

Proposed dormer window with balcony to rear elevation and roof light to front elevation to create additional roof space for use as living accommodation.

**112/18 Committee Reports**

**Finance**

There was no report.

## **Open Spaces and Allotments**

### **Open Spaces**

Councillor Docherty gave his report:

#### **Neal Place Meadow.**

Graffiti has been removed from one of the benches.

#### **Cheyney Field.**

A mole is currently making a bit of a mess in between the allotments and the goal posts. Councillor Docherty said that he would monitor the situation in case it affects the goalmouth area.

### **Allotments:**

There was no report.

## **113/18 Reports of Councillors with Portfolios**

### **Footpaths:**

Councillor Blunt gave his report:

My efforts to reclaim the Parish Council's outlay for the repair of two stiles on footpath CB485 between the Harbledown Village Sign at Church Hill and Golden Hill have come to nothing and KCC are adamant they will not pay for the repairs despite us waiting seventeen months for some remedial action. Sadly, the Parish Council will bear the cost of this as we thought we would.

After it was reported by a concerned resident that footpath CB505 behind Kent College was badly overgrown I have taken the opportunity whilst the weather has been kinder to use the petrol hedge cutter and heavily cut the surroundings back. As this path joins CB504 from Lovell Road to Neal's Place Road I have also trimmed this back and made it far more passable without getting caught by the overgrown holly.

I have heard no more from the City Council about the supply of extra dog waste bins in two places that we mentioned at the last council meeting apart from an initial acknowledgment, but I am assured that the missing dog fouling sign on the footpath from Ross Gardens is going to be replaced after a resident gave me a location map.

**Tree Matters:**

Councillor Shire submitted her report.

In the past two months applications to trim trees in the conservation are have been made by the Limes, Willow Farm and Laingthorn in Upper Harbledown, and by the Blue Warren in Harbledown. Permission has been granted by the City Council for all the following. The Limes: to reduce conifers around the property by 50% as long as there is enough green growth to regenerate, as well as crown thinning 6 yews and an oak in their rear garden. Willow Farm: to coppice 19 sycamores on their western boundary with the Bridleway and to fell a leaning ash weighed down by ivy. Laingthorn: to reduce the crowns, trim and remove leaning branches of overgrown trees in their property. The Blue Warren: to crown this a false acacia on their boundary.

Tree planting of flowering cherries on one side (the larger numbers) of Highfield Close is now in Highways' plans for the near future. I have asked for a specific date so residents can be notified and in case there is a need to restrict parking on the day, but I haven't yet had a reply.

Work on trees in Dukes Meadow, behind Westgate Close, will be completed tomorrow, reducing the crowns of the remaining sycamores and two oaks. It has been delayed because of other work, and weather. The tree surgeon will also take the damaged bird table of one of the residents for repair, after minor damage when the sycamore was felled.

Canterbury City Council has circulated plans to provide pedestrian access along London Road (south side) by building extra footway around most of the London Planes, which have grown to block the footway. They plan to fell one of the Planes (the largest one, second from Rheims Way end) and replant a smaller London Plane. This is the preferred option though they describe others such as felling all the trees, or making London Road one-way. I consider their preferred plan the best and wonder if I might write from a neighbouring parish. The Committee agreed with this suggestion.

Councillor Shire reported that she has cut the ivy on a multi-stemmed birch in Cheyney Field to reduce the sail effect in wind.

**Highways:**

Councillor Beattie reported that:

A layout plan for the proposed bus shelter opposite 159a Rough Common Road has been circulated to interested parties at the City Council and County Council. A meeting is scheduled with Paul Leary of KCC to discuss this in early February. No one else acknowledged receipt of the plan.

I received a reply from Councillor Robert Thomas about the verge parking issue outside 59a Rough Common Road. He is still catching up with his new duties. No one else from the City Council or County Council has responded to my message.

There has been no action about the tree potentially damaging the streetlight at the entrance to Oaks Park. There was no reply to my message to KCC sent on 15<sup>th</sup> November. I have asked Councillor Shire to get a quote for removal of the offending limb, and a quotation of £120.00 has been obtained to carry out the work. The Parish Council asked Councillor Beattie to speak to Kent County and Canterbury City Councillor Robert Thomas to make representations to KCC to get this and three other outstanding jobs done as soon as possible.

The new speeding sign (SID) has been installed. There are posts in Rough Common Road and opposite Chaucer Mews, Upper Harbledown for locating the sign. Initial results were given to the meeting and will be shared with KCC. The data covering the period 4<sup>th</sup> December 2018 to 10th January 2019 will be included in the Parish Council's spring newsletter.

The system was installed on 4<sup>th</sup> December. The battery replaced on 10<sup>th</sup> December, lasted 31 days before shutdown. The sign will be taken to Upper Harbledown next Sunday for a two-week period.

There is a Speed Awareness week starting on Monday 14<sup>th</sup> January. We are hoping to have some Speedwatch sessions-weather permitting.

The matter of the grass verge outside of 44 Rough Common Road was raised. Councillor Beattie said that he would arrange to speak to the owner of the property about making good the verge in front of the house.

**Proposed benches in Oaks Park.**

Councillor Beattie reported that the ownership of the green at Oaks park has been established and Canterbury City Council have agreed that up-to 3 benches would be allowed. Councillor Beattie is proposing to survey the residents of Oaks Park to ascertain the type of bench that they would like. The residents must respond by the 22<sup>nd</sup> February 2019.

Councillor Perham reminded the meeting that this idea for a single bench was the idea of a resident of Oaks Park, who was going to pay for this single bench. Councillor Perham felt that the proposal that the matter is getting out of hand with the proposal that the Parish Council should now finance up-to 3 benches.

**Illegal parking Kent College Junior School.**

The Clerk reported that he has been in contact with Mr Andrew Carter to arrange a meeting to discuss the illegal parking of vehicles, on occasions outside of the school. The Clerk will advise Councillor Larkinson of potential meeting dates.

Newsletter:

Councillor Jacqui Cotterill asked for the remaining reports from Councillors for the spring 2019 newsletter.

A circular asking residents to consider standing for a role as a Parish Councillor will be included with the newsletter.

#### **114/18 Reports of Councillor representatives**

No Mans Orchard.

It was reported that the WW1 display have been removed from the orchard, presumably by the members from Chartham Parish Council.

#### **Police Liaison:**

There was no report, but a resident told the meeting of anti-social behaviour in Moat Lane and a burglary in Rough Common Road.

#### **Rough Common Village Hall:**

Councillor Cain said that there had been a short meeting in December but there was nothing to report.

The new play equipment has been installed in the field and the remaining balance of £11984.60 can now be paid.

Amy Baker told the meeting that she would eventually like picnic benches for the play area, and will approach the Parish Council to ascertain what

financial support would be available. Amy Baker also said that the slide designed for smaller children could be re-sited after painting and minor repairs.

**KALC:**

There was no report.

**115/18 Update status on other items:**

Councillor Cain reported that she has received a contract from the Village Sign People but they are being very vague as to when the sign can be supplied and they are not quoting a definite delivery date. Councillor Cain said that she is contacting them to clarify the delivery date.

Annual Parish Assembly.

Councillor Cain said that she is going to ask 'The Canterbury Cheeseman' to give a talk on cheese at the April Annual Parish Assembly. It is planned that wine will be provided to make this event into a cheese and wine evening, and Councillor Cain asked the committee if she could use the Chairman's Allowance to fund this event. This was agreed.

**116/18 Correspondence:**

The digest had been circulated and was available for Councillors to read.

**117/18 Finance and Accounts for Payment:** It was resolved to accept the accounts, proposed by Councillor Beattie and seconded by Councillor Shire. **The total of balances held at bank amounted to £127,315.41**

**118/18 Future Issues.**

Rough Common Village Sign.

Bus shelter in Rough Common Road

Emergency Plan.

Rough Common Playing Field

Parish Council elections May 2019.

**The next Parish Council meeting will take place on 25th February 2019 at St Mary's Hall, Upper Harbledown commencing 7.30 pm**

The meeting closed at 8.40 p.m.

# Harbledown and Rough Common Parish Council

## Schedule of Authorised Payments 14th January 2019.

PAYMENTS		Cheque	
Royal British Legion		445	18.50
			<hr/>
			18.50
		BACS	
D Frost	Salary & expenses Dec 2018		620.00
HMRC	PAYE/NI Dec 2018		180.45
D Frost	Salary & expenses Jan 2019		579.35
HMRC	PAYE/NI Jan 2019		180.25
Webmonkey	Website maintenance Dec 2018		72.00
	Website maintenance Jan		
Webmonkey	2019		72.00
LCS	Second payment 2018		2909.35
			<hr/>
	Total Payments		4631.90
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