

HARBLEDOWN AND ROUGH COMMON PARISH COUNCIL

Minutes of Parish Council meeting held at St Mary's Hall, Upper Harbledown
On Monday 26th March 2018

Meeting commenced at 7.30 p.m.

Present Councillors A Cain, J Larkinson, R Beattie, Jacqui Cotterill, John Cotterill, S Docherty, R Perham, T Richards, Clerk D Frost (and 2 members of the public present)

132/17 Confirmation of Summons

All Councillors had received their summons to attend this meeting and the public notices had been served correctly.

133/17 Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda

There were no alterations to the Register of Councillors' Interests.

134/17 Apologies for Absence.

Councillor Edis (Business trip), Councillor Blunt (Prior family engagement), Councillor B Shire (Prior family engagement), Canterbury City Councillors George Metcalfe, Ben Fitter-Harding, Robert Thomas and Amy Baker, Kent County Councillor John Simmonds.

135/17 Approval of Minutes

It was proposed by Beattie and seconded by Councillor Larkinson that the Minutes of the meeting held on 26th February 2018 be signed as correct.

136/17 Matters Arising.

There were no matters arising.

At this point the Chairman asked whether any resident of the Parish wished to address the Council or ask any question about any agenda item.

137/17 Planning applications.

CA/18/00451/FUL. 20 Highfield Close, Rough Common.

Proposed dormers to front & rear to provide accommodation in roof space, single-storey side and rear extension, and front porch

CA/18/00477/MIN 37 Kent College Canterbury, Whitstable Road, Rough Common.

Non-material amendment to planning permission CA/17/01291/FUL for the proposed detached three-storey building for use as a school hall. To allow the increase in height of the building by 250mm.

CA/18/00518/LIS. Duke House, Church Hill, Harbledown.

Application for listed building consent for insertion of French doors and rooflights to rear, together with internal alterations.

CA/18/00523/MIN. Former Wyevale Garden Centre, London Road, Upper Harbledown,

Non-material amendment to planning permission CA/13/00031/FUL. To allow for provision of a community tennis court.

It was resolved that no objection be raised to these applications.

Planning Applications carried forward from the meeting held on 26th February 2018

CA/18/00156/FUL. 10 Oaks Park, Rough Common.

Proposed part single-storey and part two-storey rear extension following demolition of garage.

CA/18/00273/VAR. Oakside Lodge, London Road, Upper Harbledown.

Variation of condition O2 (approved drawings) of planning permission CA/15/00756/FUL

It was resolved that no objection be raised to these applications.

CA/18/00219/MIN. Woodside, Bigbury Road, Chartham Hatch

Non-material amendment to planning permission CA/17/01198/FUL
To allow for increase of 35cm in depth of glass atrium at rear of proposed two-storey detached dwelling.

CA/18/00325/FUL. Woodside, Bigbury Road, Harbledown.

Proposed two-storey detached dwelling following demolition of existing dwelling.

CA/18/00501/FUL. Torrens Lodge, 38 Mill Lane, Harbledown.

Proposed two-storey rear extension.

Councillor Larkinson said that she has been unable to speak to a planning office, or the applicants about these applications; she also said that they do not impact on any other residents.

Decisions. Granted.

CA/18/00156/FUL. 10 Oaks Park, Rough Common.

Proposed part single-storey and part two-storey side extension.

CA/18/00321/FUL. Plough Cottage, London Road, Upper Harbledown.

Proposed detached garage.

138/17 Committee Reports

Finance

Councillor Perham reported that a written enquiry had been submitted by a resident and that the Clerk had replied with a detailed report.

Open Spaces and Allotments

Open Spaces

Councillor Docherty reported the grass cutting programme is now underway, with cuts being made at all sites except Neal's Place Meadow, which is still too wet to have the pathways cut.

Evidence of the meadows waterlogging can be found at the entrance of Neal's Place Road where on Thursday evening a car was driven under the barrier and in to the meadow, getting stuck about 20 yards in. A recovery service managed to extricate on Friday. Also, the contractor attempting to install the new benches also got stuck at the bottom of the meadow and had to be pulled out by tractor. It is understood that as soon as the ground conditions improve he will return to do the job.

There has been an issue recently with a motorcycle being ridden at high speed around Jubilee Field and Dukes Meadow. A resident has been in touch with the police and two PCO's came out on Friday to investigate. They have said that they would keep an eye on the situation but have an idea where the culprit comes from.

There has been a failure in the cargo netting climbing feature on the tower structure in the play equipment at Pine Meadow, which will need addressing.

Allotments:

Councillor Perham reported that builders working on a property in Hillside Avenue are causing problems by obstructing and leaving the access gate to Hillside allotments open. Councillor Perham said that he had spoken to a neighbour regarding the nuisance being caused and will monitor the situation.

139/17 Reports of Councillors with Portfolios**Footpaths:**

Councillor Blunt submitted a written report.

The stiles that have previously been reported as damaged along the footpaths CB485 and CB521 at the base of Golden Hill and London Road estate still have not been repaired and are increasingly becoming more unstable and rickety with time. Councillor Blunt has chased these faults several times and wonders if the City Councillor's that took his last report could perhaps try again on behalf of the Parish Council.

The excessive amount of debris and rubbish that has accumulated between the A2 lay by's and the footpath CB521, North Downs way, from Faulkners Lane is still there and nothing has been heard from the City Council about the time schedule for clearing these unsanitary eyesores. Councillor Blunt referred to his previous photographs of these and just stated that the areas are even worse now.

There is a slight problem of a couple of earthen/unmade footpaths being churned up by horse's hooves, a real mess has been made of these paths which are not bridleways- Councillor Blunt will monitor the situation and ask that all riders behave responsibly and stick to the bridleways.

A resident has contacted Councillor Blunt with reference to excessive litter problems and restricted access from Whitehall Bridge to the North Downs Way, and in particular public rights of way appearing to be denied by locked gates. Councillor Blunt has scheduled a site meeting with him on the 4th April.

Tree Matters:

Councillor Shire advised the Clerk that there has been one application to trim trees at the Barn, Church Hill Harbledown. Councillor Shire said that as this seems appropriate maintenance she supports the application.

Due to the pressure of work the Tree Surgeon still hasn't been able to perform the work at Dukes Meadow.

Highways:

Councillor Beattie reported that Kent County Council have a budget for repairing potholes but will only survey minor roads once per year, therefore potholes must be reported online to ensure that they are repaired in a timely manner.

The first speedwatch of the year was carried out on Saturday 24th March 41 offenders were found to be exceeding 35 mph and 5 were travelling at more than 45 mph.

The new entrance gates have now been installed on Palmars Cross Hill.

Mr Jeremy Baker thanked Councillor Beattie for submitting a detailed response to Canterbury City Council on their proposal to put double yellow lines throughout Fir Tree Close, Rough Common. In the light of the responses the Council have decided not to go ahead with this proposal.

Newsletter:

The Spring 2018 Newsletter was brought to the meeting by Councillor Jacqui Cotterill and is going to be distributed to residents by the Councillors.

140/17 Reports of Councillor representatives**No Man's Orchard:**

There was no report. Councillor Larkinson said that details of an event to mark the 40th anniversary of the North Downs Way and the end of the first world war can be found in the Newsletter and on the Website.

Police Liaison:

There was no report.

Rough Common Village Hall:

Councillor Cain reported that a meeting with the Cricket Club representative to agree the new lease has been held; final negotiations should be completed shortly.

A quote has been accepted to carry out nearly £4k of refurbishments to the pavilion in order to make the facility usable. This includes installing air vents, special paint to prevent black mould returning, new ceiling in shower areas, and plumbing work.

The village hall will be re-decorated over Easter. Electrical repairs and new light fittings will be installed.

The AGM/Open day to be held on Saturday 28th April will be advised to residents via a house-to-house leaflet drop. New volunteers are needed to work with trustees to develop the refurbishment plan and play area.

The first of the village hall events in 2018 takes place on Easter Saturday at Moat Lane. The Village Hall Committee are grateful to Kent College for allowing the village Easter Egg Hunt on their farm from 2.00-4.00pm 31st March. This is a free event.

KALC:

There was no report.

141/17 Update status on other items:

Data Protection.

Councillor Cotterill has agreed to act as the Parish Council's Data Protection Officer.

Rough Common Village Sign.

There is no news at the moment.

142/17 Correspondence:

The digest had been circulated and was available for Councillors to read.

143/17 Finance and Accounts for Payment: It was resolved to accept the accounts, proposed by Councillor Beattie and seconded by Councillor Docherty. **The total of balances held at bank amounted to £118,393.14**

144/17 Future Issues.

Rough Common Village Sign.

Bus shelter in Rough Common Road

Emergency Plan.

Rough Common Playing Field

The next Parish Council meeting will take place on 30th April 2018 at St Michael's Church Hall, Harbledown commencing 7.00 pm

The meeting closed at 8.30 p.m.

Harbledown and Rough Common Parish Council
Schedule of Authorised Payments 26th March 2018.

PAYMENTS		Cheque	
			0.00

		BACS	
D Frost	Salary & expenses March 2018		579.21
HMRC	PAYE/NIC March 2018		162.95
Webmonkey	Website maintenance March 2018		72.00
Mickle Print	Spring 2018 Newsletter		248.85

	Total Payments		1063.01

	Significant Receipts		

			0.00

	Bank balances at 26 March 2018		£118,393.14

CHAIRMAN

26th March 2018