

HARBLEDOWN AND ROUGH COMMON PARISH COUNCIL

Minutes of Parish Council at St Mary's Hall, Upper Harbledown
On Monday 25th June 2012

All Planning Applications received since the last Parish Council meeting were on display from 7.15 p.m.

Meeting commenced at 7.30 p.m.

Present

Councillors J Larkinson (Chairman), S Denham, J Edis, B Golding , W Gregory, R Perham, B Shire, G Wright, Mr D Frost (Clerk) and one member of the public.

65/12 Confirmation of Summons

All Councillors had received their summons to attend this meeting and the public notices had been served correctly.

66/12 Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda

There were no alterations to the Register of Councillors' Interests.

67/12 Apologies for Absence.

Councillor Cain (Holiday), Councillor Conway (Holiday). Canterbury City Councillor Michael Dixey and Kent County Councillor John Simmonds

68/12 Approval of Minutes

It was proposed by Councillor Denham and seconded by Councillor Golding that the Minutes of the meeting held on 28th May 2012 be signed as correct, with three minor alterations.

69/12 Matters Arising.

Councillor Larkinson told the meeting of the sad death of Mrs Jane Pepper who was a long standing member of the Parish Council and was involved in the setting up of No mans Orchard and other projects within the Parish, and also the sad death of Eleanor Newton a much loved Parishioner.

War Memorial Gate. Councillor Larkinson reported that the gate has now been taken away for restoration and that the Clerk would monitor progress of the work with the South East Building Company.

Highways

Councillor Gregory and Councillor Larkinson met with Bob Pollard from Canterbury City Council outside St Michael's & All Angels Church Harbledown to discuss options to reduce parking east of the Old Coach & Horses pub. Part of the problem may be a very worn "dog bone" sign across an entrance which could be mistaken for lines from a parking bay. Councillor Larkinson is going to talk to the householder who would be responsible for the cost of having the sign re-painted. Bob Pollard suggested bollards might be the most effective method to stop parking on the grass verge at this spot. Councillor Gregory will take this forward.

Councillor Gregory also reported that they had looked at the bus stop on Summer Hill for buses going towards to Faversham and there are no road

markings at all and cars park all along the road, resulting in the bus having to stop in the middle of the road blocking all through traffic.

A request for new yellow lines at this part of Summer Hill has been made to Richard Jenkins. This request has been acknowledged and will be considered in the 2012 on-street parking review consultation and if appropriate implementation will take place in the first part of next year.

Councillor Shire reported that heavy vehicles are still using Rough Common Road, and Councillor Gregory has been working closely with Councillor Edis on this as the police originally said that the current signage on Palmars Cross Hill was unenforceable. This was queried with Kent Highways and a very comprehensive reply was received from Ryan Sheils of Kent Highways clearly showing that the signage was enforceable. Councillor Edis followed this up with the police and it is felt that some progress has been made. The police have provided a reference number: 21/0342 and anyone seeing a heavy goods vehicle using Rough Common Road should telephone 101 and report the vehicle under this reference, giving registration, time, date and company name if available and the police will contact the vehicle owner by telephone. The reference number can also be used for enforcing the no parking on verges and the police will telephone the owner and ask them to move the vehicle.

At this point the Chairman asked whether any resident of the Parish wished to address the Council or ask any question about any agenda item.

70/12 Planning applications.

The following planning applications were received.

CA/12/00960/FUL. Longtye, Church Hill, Harbledown

Single-storey side extension with decking and erection of detached garage and associated covered walkway.

Resolved : No objection to be raised to this application

CCC Notified Decisions:

Granted:

CA/12/00628/FUL Bigbury Cottage, Pilgrims lane, Harbledown

CA/12/00617/FUL 1 St Michael's Close, Rough Common.

Old Wyevale Garden Centre, Upper Harbledown.

Councillor Larkinson reported that following the presentation given by Carol Wrate, the Strategic Planning and Enabling Officer at Canterbury City Council in May, a housing survey form would be sent to all residents of the Parish for completion.

Councillor Larkinson reported that she had attended a Canterbury Development Requirements Study meeting held at Canterbury High School.

Committee Reports

Finance

Councillor Perham reported that due to the request from Canterbury City Council for an early submission of the Concurrent Funding application for 2013-2014, there would be a Finance Committee meeting held on Monday 16th July and asked the Clerk to make arrangements for the meeting to be held in the vestry of St Michael & All Angels Church at 9.30 on that morning.

Councillor Wright reported that Harbledown Heritage Society has been disbanded and their bank account with NatWest bank closed. The balance of £802 will be given to the Clerk to deposit in the Parish Council's bank account held at Lloyds TSB Canterbury branch.

Councillor Larkinson said that the funds from Harbledown Heritage Society will be ring fenced for use as a grant fund for research into history of the Parish and suggested that the archives be given to Canterbury City Library when the re-furbished Library is re-opened later this year.

Open Spaces and Allotments

Councillor Larkinson was pleased to report that Mr Ken Blakemore will maintain the War Memorial and garden. It was agreed that an honorarium be paid to Mr Blakemore and this will be the sum of £200 per annum, for the time being.

Allotments.

Councillor Perham said that a water leak had been reported at Hillside allotment and that the under-lying problem has still to be resolved. Councillor Perham met with allotment holders Mr & Mrs Clark on 12th June and discussed amongst other things a “pet grave” which has been created within the allotments boundary. Councillor Perham asked the Clerk to insert a clause expressly forbidding the creation of graves for pets, when allotment holder’s contracts are next issued.

Councillor Perham discussed the mowing of common areas on the allotment with Mr & Mrs Clark and a letter has now been received from Mr Ian Clark about the possibility of his appointment to mow the paths and edges where possible at Hillside allotments, for an annual honorarium.

Councillor Perham asked the committee for their opinions on this and Councillors Golding and Shire declared an interest and absented themselves from this debate. The remaining committee members felt that the continuing voluntary arrangement, where allotment holders maintained their own grass areas, should continue. Councillor Denham proposed that the status quo should be maintained and Councillor Edis seconded this. The eligible committee members were asked to vote and there was a unanimous vote in favour of the proposal. The Committee asked the Clerk to write to Mr Ian Clark with their decision.

71/12 Reports of Councillors with Portfolios**Footpaths:**

Councillor Golding reported that an e-mail had been received from Thanington Parish Council regarding footpath CB456, which is a metalled path that goes from the subway through the orchards past Tonford manor, and is outside our boundary. Councillor checked the footpath and found nothing amiss apart from leaning fence posts which was reported again to Newmafruit. Councillor Golding also e-mailed Thanington Parish Council. With volunteer Frank Hixson clearance was made of the nettles at the sheep-pasture behind Plough Lane, then right through below Pine Meadow to the road.

The Rights of Way Officer paid a site visit to Whitehall farm, and with owner Rory Kehoe noted vandalism to the steps of the pedestrian railway bridge. Wire panels had been cut away and gate sections removed. Network Rail and Transport Police have been notified..

The path surface renovation has been discussed along with fencing and hedging. It will not happen rapidly but Mr Kehoe is keen for environmental improvement and he has contacted KSCP.

Councillor Golding made a note that the footpath at China Farm running alongside Fir Hill Cottage was in need of clearing.

Tree Matters:

Councillor Shire reported that pruning had taken place on the footpath leading to Hall Place, Harbledown.

Highways:

Councillor Gregory reported that the "clean and trim" had taken place in the Parish over four days but not all of the work that had been identified had been completed. Councillor Gregory has contacted Kent Highways to see when the work outstanding, will be completed. Councillor Gregory said that she is still waiting for replacement signs and posts throughout the Parish.

Councillor Gregory reported that the replacement bus shelter is due to be delivered at the end of July. The wall will be completed in two parts. The existing wall will be removed and replaced and the second layer added a week later. Councillor Gregory reminded Jan Uden of Canterbury City Council that they had just over four weeks to do this work. Serco have taken the bench and will clean and re-paint and install it when it is required.

A member of the public asked if any traffic monitoring data had been received in respect of traffic using Rough Common Road and Palmars Cross Hill, resulting from the West Gate Towers traffic trial. It was requested that the Parish Council contact Canterbury City Council to ask for flow of traffic data for Rough Common Road and a queue length survey for Palmars Cross Hill. The Chairman asked Councillor Gregory to write the necessary letter requesting this information.

Park and Ride:

There was no report.

Newsletter:

Councillor Wright that the Summer Newsletter was being prepared

72/12 Reports of Councillor representatives**No Man's Orchard:**

Councillor Larkinson reported that Canterbury Primary School pupils will be visiting the orchard and that it is hoped that pupils from St Nicholas School will also be able to visit. It was suggested that photographs be taken of the children at the visits to publicise the event.

Police Liaison:

Councillor Edis reported that the new PCSO is still on sick leave and has no idea when she will be returning to her duties.

Rough Common Village Hall:

There was no report.

KALC:

The Annual General Meeting will be held on 11th July and John Gilby will be speaking..

73/12 Update status on other items:**War Memorial Gate****Neal's Place Meadow****West Gate Towers traffic Trial****Bus Shelter at Upper Harbledown.**

74/12 Correspondence:

The digest had been circulated and was available for Councillors to read. There were no comments.

75/12 Finance and Accounts for Payment: It was resolved to accept the accounts for payment. Proposed by Councillor Denham and seconded by Councillor Wright.

76/12 Future Issues: Park and Ride
War Memorial Gate
Bus Shelter at Upper Harbledown

The next meeting will take place on 30th July 2012 at St Michael's Church Hall Harbledown commencing at 7.30pm. Planning Applications will be on display from 7.15 pm.

The meeting closed at 8.30 p.m.

HARBLEDOWN & ROUGH COMMON PARISH COUNCIL

SCHEDULE OF PAYMENTS AUTHORISED AT PARISH COUNCIL MEETING ON 25th June 2012

PAYMENTS

Date		Chq	£	
25-Jun	D FROST Salaries & Exps June (2012)	231	491.10	
25-Jun	Mrs A Judd (Cllr A cain)	232	212.62	
25-Jun	South East Water(Cheyney Field) Mickle	234	26.54	
25-Jun	Print	233	30.00	
			<hr/> 760.26	
11-Jun	HMRC	PAYE Month 2 May 2012	BACS	134.80
	Total payments			<hr/> 895.06

BALANCES

Lloyds TSB Bank	11,550.83
Lloyds RSB Bank Corporate Deposit	19074.00
NS&I	102812.09
TOTAL FUNDS HELD	<hr/> 133436.92

