

HARBLEDOWN AND ROUGH COMMON PARISH COUNCIL

The Annual Parish Council Meeting of Harbledown and Rough Common Parish Council will be held at **Rough Common Village Hall** on Monday 28th May 2012 at 7.30p.m. to transact the business set out below.

ALL RESIDENTS OF THE PARISH ARE INVITED TO ATTEND

David Frost
Parish Clerk
14th May 2012

All Planning applications and plans received since the previous meeting will be on display from 7.15 p.m.

AGENDA

1. Election of Chairman
2. Declaration of Chairman's acceptance of office and agreement to abide by the code of conduct
3. To confirm that all Councillors have received their summons to attend this meeting and that the public notices have been received correctly.
4. Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda
5. Apologies for Absence
6. Election of Vice Chairman
7. Minutes of the meeting held on 30th April 2012
8. Matters arising
9. Speaker: Carol Wrate. "Affordable Housing" in Canterbury

At this point the Chairman will ask whether any resident of the Parish wishes to address the Council or ask any question about any agenda item. If so the Chairman will call that person at the appropriate time.

10. Appointment of Committees and acceptance of Terms of Reference:

Finance
Open Spaces and Allotments

11. Appointment of Councillors with Portfolios:

Footpaths and Tree Matters
Highways
Newsletter

12. Appointment of representatives to serve on the No Man's Orchard Committee
13. Appointment of representatives on the area committee of the Kent Association of Parish Councils

14. Appointment of representatives for local association:
Rough Common Village Hall
15. Appointment of Tree Warden for the Parish
16. Appointment of Councillors to act as police liaison members
17. To receive the list of assets of the Council
18. To receive the Financial Statement for the year ended 31 March 2012
19. To review the value of goods and services above which three or more estimates are sought
20. Committee Reports
 - i. Finance
 - ii. Open Spaces and Allotments
21. Reports of Councillors with Portfolios
 - i. Footpaths and Tree Matters
 - ii. Highways
 - iii. Newsletter
22. Planning Applications
23. Reports of Councillor representatives
 - i. No Man's Orchard
 - ii. Police Liaison
 - iii. Rough Common Village Hall
 - iv. KALC
24. Up date Status on Other Items
25. Correspondence
26. Finance and Accounts for payment
27. Future Issues

ALL RESIDENTS OF THE PARISH ARE INVITED TO ATTEND

**Date of Next Meeting – 7.30 p.m. Monday 25th June, 2012 at St Mary's Hall,
Upper Harbledown.**