

HARBLEDOWN AND ROUGH COMMON PARISH COUNCIL

Minutes of Parish Council meeting held at St Mary's Hall, Upper Harbledown.

On Monday 29th June 2015

All Planning Applications received since the last Parish Council meeting were on display from 7.15 p.m.

Meeting commenced at 7.30 p.m.

Present J Larkinson, A Cain, B Beattie, Jacqui Cotterill, John Cotterill, S Docherty, J Edis, R Perham, T Richards, B Shire, Canterbury City Councillor Amy Baker, Kent County Councillor John Simmonds, D Frost Clerk (and 2 members of the public present)

41/15 Confirmation of Summons

All Councillors had received their summons to attend this meeting and the public notices had been served correctly.

42/15 Alterations to the Register of Councillors' Interests and Declaration of Interest on Items on the Agenda

There were no alterations to the Register of Councillors' Interests.

43/15 Apologies for Absence.

Councillor M Skeet (Work), Canterbury City Councillor Ben Fitter.

44/15 Approval of Minutes

It was proposed by Councillor Edis and seconded by Councillor Larkinson that the Minutes of the meeting held on 18th May 2015 be signed as correct.

45/15 Matters Arising.

It was decided that matters arising under the headings of Finance and Open Spaces would be dealt with under their respective headings.

At this point the Chairman gave a report to the meeting and asked whether any resident of the Parish wished to address the Council.

46/15 Planning applications.

The following planning applications were received.

CA/15/01086/FUL Ville of Dunkirk, Dover Road, Harbledown.

Demolition of existing dwelling, barn and outbuildings and the erection of two dwellings.

It was resolved that the Parish Council would object to this application on the basis that there is no safe entrance to the proposed new dwelling.

CA/15/01127/FUL. Harvest View, The Mint, Church Hill,

Harbledown. Single-storey rear extension to side and rear of property. It

was resolved that no objection be raised to this application.

Application brought forward from the 18th May 2015 meeting.

CA/15/00756/FUL. Oakeside Lodge, London Road, Upper Harbledown. Extension of existing B & B to a boutique hotel with 14 new bedrooms, bar/restaurant and ancillary accommodation. It was resolved that no objection be raised in principle but request that the plans are amended to lower the height of the proposed structure. As it is overlooking the neighbouring property.

Decision. Granted

CA/15/00786/FUL.

36 Ross Gardens, Rough Common. Side and rear two-storey extension.

47/15 Committee Reports

Finance

Councillor Richards raised the question of the basis of the Park and Ride Fund. Councillor Perham said that the Park and Ride Fund had been accumulated from Precept Funding to cover potential legal and other costs that might be necessary to oppose the Canterbury City Council for a fourth Park and Ride at Faulkner's Lane Harbledown. The proposal has been removed from the latest local plan drawn-up by Canterbury City Council. Provided the Inspector appointed to review the plan clears this, the fund will be released to Harbledown, Upper Harbledown and Rough Common, in proportion to the Canterbury City Council Register of Electors.

Councillor Perham reporting on the purchase of a proposed long-term lease for St Mary's Mission Hut said that after pressure from the owners of the building it had been decided to release funds in advance of the decision of the Inspector, to purchase the 99-year lease on the building. This is now in the hands of our solicitors. The Parish Council at the March 2015 Parish Council meeting approved the purchase of the lease. Councillor Perham said that securing a long-term lease was of great social benefit to Upper Harbledown and the Parish.

Councillor Perham explained to Councillor Richards that Finance Committee meetings are held annually and that the next meeting is being arranged by the Clerk to take place in early September. Any further discussions on finance matters can be raised at this meeting and if necessary a vote on matters arising will be conducted between the three members of the committee. The Chairman of the Finance Committee will report to the September Parish Council meeting.

Open Spaces and Allotments

Open Spaces

Councillor Docherty gave his report.

Terms of reference for FOSAT.

I Consider them to be a fair reflection of the scope and limitations of FOSAT.

The members would consider additional points relating to the implementation of specific management plans.

Incorporate the enhancement of bio-diversity as an aim

Formalise when meetings of the committee should take place

I would propose that the members of FOSAT discuss these and any other points and present to the next meeting of the Parish Council for approval.

Have visited all open spaces at least a couple of times over the last 6 weeks and the grass cutting is satisfactory.

There appears to be some Chalara (Ash) Dieback in some saplings under a mature ash tree in the northeast corner of Dukes Meadow.

Communications have been received from resident Mr. Barrie Gore relating to the cutting of the hedge on Neal's Place Road. He wishes for the Parish Council to write to the City council in the strongest terms about this. I am awaiting confirmation, but I think that the responsibility of the roadside of this hedge remains with the City Council and is excluded from our lease of Neal's Place Meadow,

I have been in touch with Mr Gore with a holding email, saying that I will be in contact again once I have all the information to be able to respond to the specifics of his comments.

The Clerk provided Councillor Docherty with the original lease of Neal's Place Meadow.

Councillor Richards asked if Rough Common Village Hall playing field should be part of the Parish Council open spaces portfolio, and said that the Parish Council should encourage the Rough Common Village Hall Management Committee to look at further uses of the field. Councillor Perham said that this has been explored and that the Rough Common Playing Field Committee was strongly against the Parish Council interfering with the running of the field. The Parish Council continues to have the grass mowed on a regular basis, the play areas regularly inspected and the litterbins emptied.

Councillor Perham said that the parish Council would work in co-operation with the Rough Common Village Hall Management Committee and encourage them to look at further uses of the field for the benefit of residents of the Parish.

Councillor Perham said that despite the positive meeting in April **with** the Rough Common Village Hall Committee, nothing has happened.

Allotments:

Councillor Perham asked the Clerk to contact the owners of plot 4 Hillside Allotments regarding the poor state of the plot.

An allotment holder asked if the Parish Council could purchase a petrol lawnmower to mow the common grass areas at Hillside Allotment. Council Perham recommended that a mower be purchased up to a maximum cost of £250. The committee voted 9 votes to 1 in favour of this recommendation.

48/15 Reports of Councillors with Portfolios**Footpaths:**

There was no report.

Tree Matters:

Councillor Shire raised the question of trees being cut-down in St Michael's Churchyard Harbledown. Councillor Jacqui Cotterill said that the Andrew Haywood, of Haywood Landscapes had in fact sought permission to remove the larger trees.

Councillor Shire said that the residents of 51 Mill Lane Harbledown would like to cut-down a row of conifers.

A planning application CA/15/01361/TPO has been made to fell at mature oak at Moat House, Moat Lane, Rough Common. This tree is subject to T.P.O No 4 1982. Councillor Shire said that she would investigate.

Highways:

Councillor Beattie has received complaints from residents regarding parking near to Blean Woods. Councillor Beattie has been in email correspondence with RSPB. They are aware of the problem with the access road to the car park and have promised action when funds are available.

The new pavement in Rough Common Road has been completed. Kent County Councillor John Simmonds confirmed that this project has been completed.

There has been a meeting with Kent County Councillor John Simmonds, Richard Heaps of KCC Highways, Councillor Larkinson, Councillor

Richards and Councillor Beattie to discuss highway matters affecting the three villages.

Speeding in the three villages. Several suggestions were made. Speed gun training is possible in cooperation with Blean Parish Council, though it might be necessary for the Parish Council to purchase its own equipment. Councillor Beattie is continuing to investigate. Councillor Simmonds suggesting the Clerk at Lower Hardres and the Clerk was asked to provide Councillor Beattie with a contact telephone number.

The provision of an additional pedestrian crossing in Rough Common Road was discussed. This is being investigated by Richard Heaps.

The resurfacing of road surfaces in Ross Gardens, Fir Tree Close, Palmars Cross Hill. Chris Maws of KCC Highways has been asked to investigate.

Replacement of railings in Church Hill. Richard Heaps of KCC Highways is investigating.

The replacement of 'no parking' sign in Church Hill said to have been completed. Councillor Larkinson said that a second 'no parking, sign in Church Hill Harbledown is needed.

Bus Shelter Ross Gardens. Action to replace, refurbish or remove the concrete bus shelter was discussed. Richard Heaps of KCC Highways is investigating. Councillor Perham recommended that a notice be placed at the bus shelter alerting the users to the possibility that the shelter might be removed and asking for their views.

Damage to wall in Church Hill Harbledown due to falling tree. Chris Maws of KCC Highways is investigating.

Councillor Richards asked about the possibility of road markings in Rough Common Road and the re-instatement of the flashing speed warning sign in Rough Common Road. Councillor Beattie said that there was to be meeting on 27th July with KCC Highways when discussions will take place.

Councillor Larkinson reported that lorries are parking illegally in Church Hill Harbledown and Councillor Shire said that lorries are continuing to use Rough Common Road.

Councillor Richards is preparing a personal survey/petition to be distributed to residents of Rough Common Road calling for a Sunday and Bank Holiday bus service and an additional daily bus service through Rough Common Road. Councillor Richards will then make a personal representation to Stage Coach.

Mr Jeremy Baker addressed the meeting regarding Park and Ride. He reminded the meeting that the proposal for a fourth Park and Ride at Faulkner's Lane Harbledown had been removed from the Canterbury

City Council Local Plan but certain vestiges remain in the plan. Canterbury City Council still seem to be wedded to a fourth Park and Ride and the extension of the current Wincheap Park and Ride is included in the plan. For this to happen an 'off-slip' road needs to be built but the City Council have not finalised its plans or made any provision for the funding of the 'off-slip' or the extension of the Wincheap Park and Ride. It is crucial that Canterbury City Council finalise plans for the implementation and funding of both the Wincheap Park and Ride extension and the 'off-slip' road, to ensure that Faulkner's Lane is not re-instated in the Local Plan.

An Inspector has been appointed to review the local plan and is starting work shortly. Seats have been allocated to the Parish Council at hearings on the 14th and 28th July for presentations regarding the 'off-slip' road and an additional date for discussion of the inclusion of North Downs Way on the local plan.

The council made a resolution that Councillor Larkinson be delegated to appoint representatives to appear on behalf of the Parish Council at the hearings. This resolution was proposed by Councillor John Cotterill and seconded by Councillor Edis.

Park and Ride:

There was not any report.

Newsletter:

Councillor Jacqui Cotterill reported that she has looked at "Facebook" sites and in her opinion Sturry is the best that she has seen so far. She asked for permission to approach Sturry Parish Council, This was agreed. Councillor Cotterill has been in touch with the Harbledown Parish Magazine editor regarding placing Parish Council articles in the magazine.

49/15 Reports of Councillor representatives No Man's Orchard:

There was not any report.

Police Liaison:

Councillor Edis reported that the next PCSO 'surgery' would be held at Rough Common Village Hall on 30th June.

The PCSO had told her that reported burglaries had recently taken place

in Upper Harbledown, Rough Common and Chartham Hatch.

Rough Common Village Hall:

Councillor Cain reported that a meeting of trustees had taken place on 10th June and that Mary Kerr had agreed to stay as Chair for another year.

No decisions were made on the further refurbishments of the hall, a new lease with the cricket club or pre-school.

Another meeting will be taking place but a date has yet to be arranged.

KALC:

Councillor Larkinson reported that the AGM will take place on 21st July at Tyler Hill Village Hall.

50/15 Update status on other items:

There was not any report.

51/15 Correspondence:

The digest had been circulated and was available for Councillors to read.

52/15 Finance and Accounts for Payment: It was resolved to accept the accounts for payment. Proposed by Councillor Perham and seconded by Councillor Docherty.

The Clerk reported that the balances held at bank and deposit, after the June payments amounted to £157,119.72

The next meeting will take place on 27th July 2015 at St Michael's Church Hall, Harbledown commencing 7.30 pm. Planning Applications will be on display from 7.15 pm.

The meeting closed at 9.45 p.m.

Harbledown and Rough Common Parish Council

Schedule of Authorised Payments 29th June 2015.

PAYMENTS	Cheque	
The Dean & Chapter of Canterbury Annual fee for archive services	384	50.00
		<hr/> 50.00
D Frost June salary & expenses	BACS	525.37
HMRC PAYE Month 3 June 2015	BACS	164.00
KCC Bollards Harbledown	BACS	980.00
SE Water. Cheyney Fields	BACS	34.01
Ann Cain Course Fees	BACS	135.05
Boys & Maughan fees St Mary's Hall	BACS	250.00
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Total Payments		1753.38
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Significant Receipts		
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		0.00
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